

## LEA format Risk Assessment - School Trip on passenger vessel John Bunyan

HAZARD	WHO IS AT RISK?	MEASURES IN PLACE TO CONTROL RISK	VERIFIED BY SCHOOL	ADDITIONAL COMMENTS BY SCHOOL
Route of Boat Trip	Pupils, Staff	<ul style="list-style-type: none"> <li>• Boatmaster (Skipper ) licensed for route taken</li> <li>• Weather forecast obtained</li> <li>• Weather, river flow, water conditions constantly monitored and itinerary adjusted if necessary</li> </ul>		
River Environment (Drowning, Injury)	Pupils, Staff	<ul style="list-style-type: none"> <li>• Boatmaster holds MCA Boatmaster Licence for Passenger Vessel</li> <li>• Pupils and staff briefed at start of trip on rules, safety and sensible behaviour</li> <li>• Pupils supervised by Teacher(s) plus appropriate number of adults and crew members</li> <li>• Boarding and Leaving boat is supervised by crew members</li> <li>• Ramps and lifts (for pupils, staff, adults with disabilities) are operated by trained crew members</li> <li>• No pupils or staff are allowed on unprotected deck (stern deck) unless wearing bouyancy aids</li> <li>• The Boatmaster is trained in rescue from water</li> <li>• The Boatmaster is a qualified first-aider</li> </ul>		
Boat and Equipment (Drowning, Fire, Injury )	Pupils, Staff	<ul style="list-style-type: none"> <li>• Boat has current Maritime &amp; Coastguard Agency Passenger Safety Certificate.</li> <li>• Safety equipment is deployed before the trip as required by the Passenger Safety Certificate</li> <li>• Vessel and equipment are checked before use, regular maintenance is undertaken and recorded in a logbook</li> <li>• The Boatmaster is trained in fire prevention, fire-fighting and the use of fire extinguishers</li> <li>• The Boatmaster is trained in the use of the safety equipment on board</li> <li>• The Boatmaster is a qualified first-aider</li> </ul>		

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Water Quality	Pupils, Staff	<ul style="list-style-type: none"> <li>• Risk of Weils disease low in flowing river <a href="http://www.hse.gov.uk/pubns/indg84.pdf">www.hse.gov.uk/pubns/indg84.pdf</a></li> <li>• Very low chance of contact with river water</li> <li>• Open cuts and sores should be covered</li> <li>• Pupils and parents should be briefed by School about Weil's disease and appropriate action</li> </ul>		
Exposure to weather (hypothermia, sun-burn, dehydration)	Pupils, Staff	<ul style="list-style-type: none"> <li>• Passengers are enclosed in a covered but well ventilated cabin</li> <li>• Drinking water is available</li> <li>• Pupils visiting the forward deck should wear appropriate clothing for the weather and/or sunblock and be supervised by a member of staff</li> <li>• The Boatmaster is a qualified first-aider</li> </ul>		
Locks Operation (drowning, injury)	Pupils, Staff	<ul style="list-style-type: none"> <li>• Passengers remain on boat and view operation of lock from cabin.</li> <li>• If Boatmaster and responsible teacher agree, pupils may be taken ashore in small, closely supervised groups, kept well away from the lock edge, to watch the lock operation</li> <li>• The Boatmaster is trained in rescue from water</li> <li>• The Boatmaster is a qualified first-aider</li> </ul>		

Pre-visit to check and confirm control measures

Name of Teacher .....

Signature of Teacher .....

Name of School .....

Date of Pre-visit .....